

APPLICATION CHECKLIST



Position: Public Safety Telecommunicator

If you'd like to apply for an exciting new career opportunity at the Tangipahoa Communications District #1, here is a checklist to walk you through the application process.

You are not required to submit this checklist – this is just a guide to help keep you organized if you'd like to use it.

TO APPLY:

Download and read through the JOB FACTS packet

- Download and read through the SELF-EVALUATION employment checklist
- Download and complete the EMPLOYMENT APPLICATION
- SUBMIT your application via email (daroused@tangi911.org) or by dropping it off in person

ADDITIONAL:

- Locate your state-issued DRIVER'S LICENSE (and be sure to have this with you)
- PRINT and COMPLETE the SELF-EVALUATION employment checklist
(Optional – if you are not able to print/complete the evaluation, we will provide a copy for you)
- PRINT the DRUG/ALCOHOL TESTING consent form, which can be signed at the 911 center
(Optional – if you are not able to print the consent form, we will provide a copy for you)